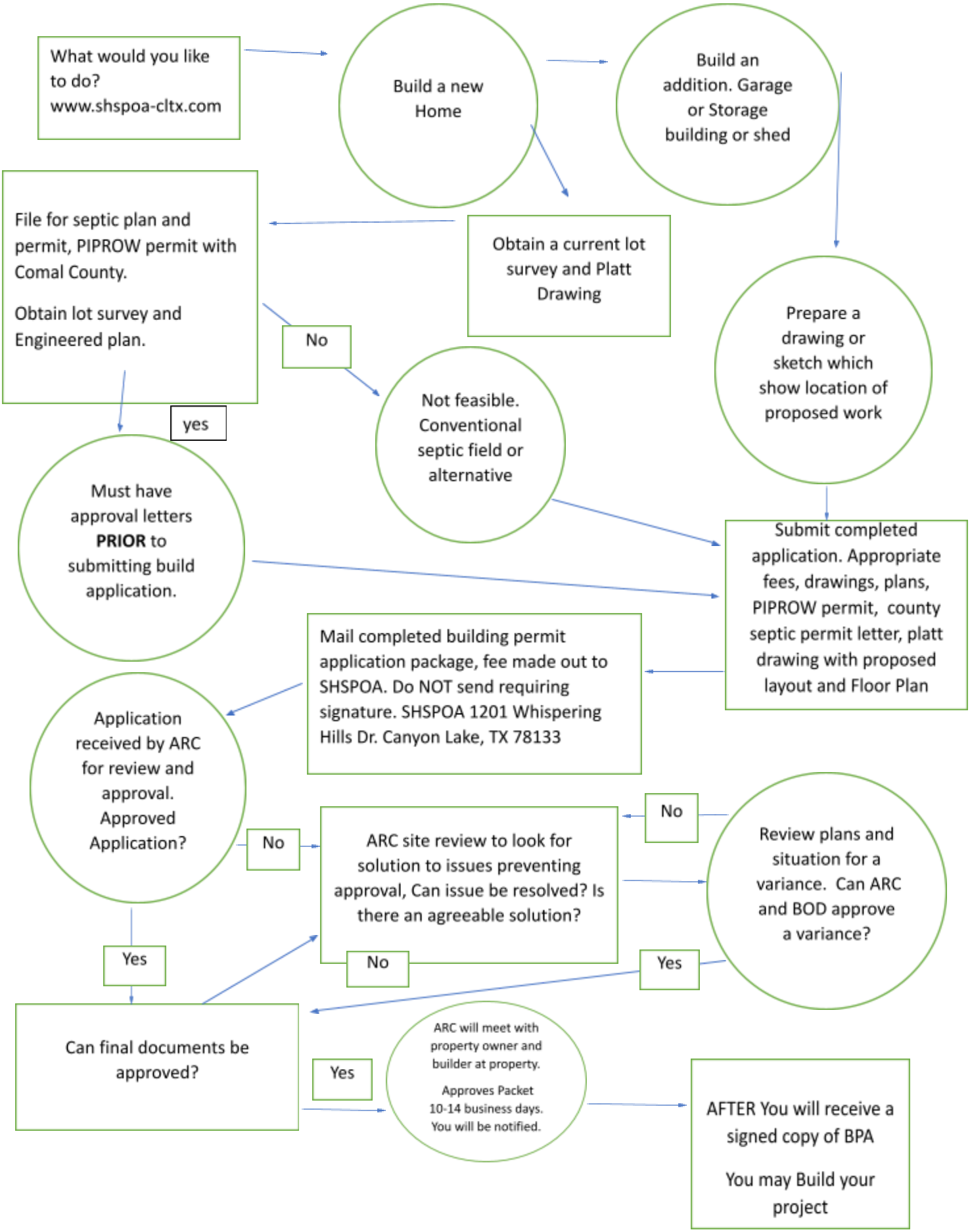
What would you like to do? www.shspoa-cltx.com
Build a new Home
Build an addition. Garage or Storage building or shed
File for septic plan and permit, PIPROW permit with Comal County.
Obtain lot survey and Engineered plan.
Obtain a current lot survey and Platt Drawing
Prepare a drawing or sketch which show location of proposed work
No
Not feasible. Conventional septic field or alternative
yes
Must have approval letters **PRIOR** to submitting build application.
Submit completed application. Appropriate fees, drawings, plans, PIPROW permit, county septic permit letter, platt drawing with proposed layout and Floor Plan
Mail completed building permit application package, fee made out to SHSPOA. Do NOT send requiring signature. SHSPOA 1201 Whispering Hills Dr. Canyon Lake, TX 78133
Application received by ARC for review and approval. Approved Application?
No
ARC site review to look for solution to issues preventing approval, Can issue be resolved? Is there an agreeable solution?
No
Review plans and situation for a variance. Can ARC and BOD approve a variance?
Yes
Yes
Can final documents be approved?
Yes
ARC will meet with property owner and builder at property.
Approves Packet 10-14 business days. You will be notified.
AFTER You will receive a signed copy of BPA
You may Build your project